



The Jesuits of the New Orleans Province and its Development Office in particular adhere to an accountability policy put forth by the National Council of Catholic Bishops and furthered by the National Catholic Development Conference.

ACCOUNTABILITY

The very nature of religious fund raising places the fundraisers, viewed here particularly as the responsible religious organizations seeking the funds, in special relationships of accountability: to God in whose name they ask, to the Church whom they represent, to those whom they serve and to the benefactors whose partners they are in this apostolic work. The relationship between fundraiser and benefactor goes far beyond the transfer of money. The fundraiser must recognize that giving as an expression of religion has a sacramental nature and is in itself an apostolic activity.

As every person is accountable to God for his or her stewardship, fundraisers are accountable to the donor for the disposition of monies received. As a first step, this accountability demands that funds be used for the causes promoted, always respecting the specified wishes of the donor. Furthermore, fundraisers should make available to donors an appropriate report of significant financial aspects and the apostolic dimensions of the endeavor to which they have contributed.

Accountability Guidelines

1. Accountability requires the fundraiser to provide timely reports on the extent to which promises expressed or implied in the solicitation of funds have been fulfilled.
2. Fund-raising reports should be prepared in scope and design to meet the particular concerns of those to whom reports are due: namely, the governing body and membership of the fundraising organization itself, religious authorities who approved and must monitor the fund-raising effort, donors to the particular organization and the giving public at large, and those who are beneficiaries of the funds given.
3. Fund-raising reports should provide both financial information and a review of the apostolic work for which the funds were raised. The availability of these reports to benefactors on a regular basis or on reasonable request should be publicized.
4. Fund-raising organizations should provide their governing bodies with an annual audit prepared in accordance with generally accepted accounting principles, and, where size warrants, by a certified public accountant.
5. All financial reports of a fundraiser should be consistent with the annual audit. At minimum, a fundraiser's report, regardless of scope, should set forth the amount of money collected, the cost of conducting the fund-raising effort, and the amount and use of the funds disbursed.
6. Donations should be acknowledged with promptness; reasonable requests from donors for information about their particular gift should be met.

Any questions about the application of this statement on accountability should be directed to Mr. Michael Bourg, Executive Director of Development. He may be reached at 504.571.1055 or 800.788.1719. He may also be contacted via email at mbourg@norprov.org.